



EUROPÄISCHE UNION  
Europäischer Sozialfonds



Ministerium für Arbeit,  
Gesundheit und Soziales  
des Landes Nordrhein-Westfalen



## EU-co-financed grant programme of the state's employment and social policy

Questionnaire for project administrators for recording participants upon  
leaving a measure.

(To be filled in by project administrators,  
questions 5 and 7 may require contacting the participants)

### GENERAL

Date of completion:   .   . 20

Reference/File No. (GZ): **ESF** -

Participant No. in ABBA:

### NAME AND ADDRESS

Family name:

Given name:

For reasons of data privacy, personal data can only be accessed by the institutions specified in the 'Data Protection Declaration'. See the declaration for more details.

Details relating to the ESF-funded measure

**1. When did participation begin?**

1.1 Starting date   .   .      
Day Month Year

**2. When did participation in the measure end?**

2.1 Ending date   .   .      
Day Month Year

**3. Did participant attend until scheduled end or was the measure prematurely terminated?**

3.1  Measure prematurely terminated  
⇒ Continue to Question 4

3.2  Attended until scheduled end  
⇒ Continue to Question 6

**4. When was participation scheduled to end?**

4.1 Ending date   .   .      
Day Month Year

**5. What was the primary reason given for prematurely terminating the measure? (Please state no more than one reason)**

5.1  Taking up employment

5.2  Termination following a pre-selection procedure (e.g. profiling)

5.3  Long absence / Illness

5.4  Underperformance / Unable to cope

5.5  Transfer to another funded programme

5.6  Other reasons

⇒ Continue to Question 7

**6. What qualifications (degree, certificate etc.) were obtained by taking part in the measure?**

6.1  *Hauptschule* degree

6.2  Middle school degree  
(Fachoberschulreife, Realschulabschluss)

6.3  Recognised Trade Qualification

6.4  Other government examination  
examination, govt-recognised or equivalent  
degree

6.5  Programme organisers' internal  
examination

6.6  Other examination

6.7  Attendance record (without examination)

6.8  No degree/Attendance record

**7. Which would best describe the participant's career situation during the first six months after termination of the measure (more than one box may be ticked)?**

7.1  Student at general education school

7.2  Full-time or part-time employment (with  
social-security contributions withheld) or  
self-employed

7.3  Marginally employed (Mini Job)

7.4  Taking part in an Employment Service or  
Jobcentre programme

7.5  In training (school or apprenticeship)

7.6  Studying at university

7.7  Undergoing further training

7.8  Registered unemployed

7.9  Non working  
(e.g. homemaker, long-term illness, other)

7.10  Seeking employment

7.11  Participant cannot be contacted

7.12  Participant refuses to provide information