



EUROPÄISCHE UNION  
Europäischer Sozialfonds  
REACT-EU



Ministerium für Arbeit,  
Gesundheit und Soziales  
des Landes Nordrhein-Westfalen



## EU-co-financed grant programme of the state's employment and social policy

### Privacy notice for participants

#### General

Ref./File No. (GZ):

ESF-

Participant number in ABBA system:

#### Point of contact

#### Controller within the meaning of Article 13(1) of the General Data Protection Regulation:

Ministry for Work, Health and Social Affairs  
of the State of North Rhine-Westphalia  
ESF Managing Authority

Fürstenwall 25  
D-40219 Düsseldorf

#### Data protection officer:

Ministry for Work, Health and Social Affairs  
of the State of North Rhine-Westphalia  
Unit I B 2, Ms Petra Bühler, Senior Executive Officer  
Fürstenwall 25  
D-40219 Düsseldorf

#### Supervisory authority:

Privacy and Freedom of Information Commissioner  
of the State of North Rhine-Westphalia  
Kavalleriestrasse 2-4  
D-40213 Düsseldorf

## Privacy notice

**Why do we need your data?** The programme you are enrolling on is co-financed by the European Social Fund (ESF). Your personal details are required before the funds can be released, given that the North Rhine Westphalia Government is compelled by the Regulation (EU) No 1303/2013 of 17 December 2013 laying down common provisions on the European Structural and Investment Funds to comply with a number of reporting obligations to the European Commission. Failure to comply in full will expose the State Government to recovery procedures, i.e. attempts by the EU to recoup the grants. That is the reason why your information is needed prior to your participation in this programme.

The data will also tell us something about the degree of success of the funding programmes with regard to the various labour market target groups. This will serve to improve the programme and increase efficiency.

*Which data is collected?* Data on the current funding (according to the questionnaires handed out to you), but also information on the effectiveness of the EU funding beyond the duration of the programme will be collected. For this reason, some data will continue to be collected once you leave the programme and after the expiry of the funding scheme, in particular with regard to the reasons and time of your withdrawal, the duration of the measure, the qualification achieved, the labour market status and the effectiveness of the measure.

**Where is my information heading?** The institution running the programme is tasked to process the data under Article 4(2) of the General Data Protection Regulation. The data will be forwarded to the Government Office for the particular region (*Bezirksregierung*) as the authorising agency and stored there. The ESF managing authority receives this data, summarises it and passes it on to the European Commission in anonymised form. The information cannot be used to identify individual persons.

**Who is authorised to process the data?** These institutions or individuals may process your data:

- **The organisation in charge of the programme you are enrolling in**  
Any personnel tasked to manage the programme are allowed access.
- **The *Bezirksregierung* that has jurisdiction**  
Personnel of the directorate in whose area of responsibility ESF-related matters fall.
- **The ESF managing authority** at the NRW Ministry for Work, Health and Social Affairs (*MAGS*)  
Access is granted to managing authority staff.
- **'Innovative Employment Promotion' (G.I.B. NRW mbh)**  
(*tasked by the NRW Ministry for Work, Health and Social Affairs für Arbeit to carry out controlling and monitoring services for the programme*)  
Access is granted to all personnel with controlling/monitoring functions.
- **Independent scientific reviewers and experts conducting the tracer study**  
(*tasked by the NRW Ministry for Work, Health and Social Affairs für Arbeit to carry out evaluation surveys with regard to EFF funding*)  
Access is granted to employees whose job is to conduct the evaluation.

Except for the implementation of measures by the institution running the programme and the Government Office, the allocation of names and addresses to the identifier data is only permitted for the purpose of carrying out audits and additional surveys within the framework of ESF funding evaluation studies. Your personal data will be deleted by 31 December 2028.

**Which extra rights do you have?**

- Right to rectification: You can ask for immediate erasure of inaccurate data (GDPR, Article 16).
- Right of access: On request, you must be given access to your personal information (GDPR, Article 15).
- Right to restriction of processing: You may request that processing of your data be restricted. This applies, for example, if you revoke your consent the data protection declaration of consent (GDPR, Article 18).
- Right to withdraw consent: You can revoke your consent to the described procedure with effect for the future. In this case, no further data about you would be collected and processed (GDPR, Article 7(3))

**The data can only be collected and processed if you give your consent in writing**

Statement of consent

I agree that the data collected with the questionnaire for participants upon enrolment into the programme and the data described above may be processed for the purposes specified above and forwarded to the authorities and representatives specified above.

I have been told about my rights with regard to my personal data. I am particularly aware that I can revoke my consent given for data collection and data processing at any time. I agree to the procedure described above..

Family name:

Given name:

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Signature of participant or person with parental responsibility